

**MINUTE of MEETING of ARGYLL AND BUTE  
COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE  
21<sup>st</sup> March 2012**

**Held at Various VC Locations**

**Present:**

Derek Leslie (Chair)	NHS Highland
Jane Fowler	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Cleland Sneddon	Argyll and Bute Council
Shirley MacLeod	Argyll and Bute Council (VC)
Glenn Heritage	Third Sector Partnership
Andrew Campbell	Scottish Natural Heritage
Douglas Cowan	Highlands and Islands Enterprise
Daniel Doherty	Strathclyde Fire and Rescue
Inspector Marlene Baillie	Strathclyde Police
Moirra Paton	NHS Highland – Inverness (VC)
Jonathan Pryce	Scottish Government (VC)
Seonag Campbell	Skills Development Scotland (VC)

**In attendance:**

Joyce Cameron (Minutes)	Argyll and Bute Council
-------------------------	-------------------------

**Apologies:**

Paul Connelly	Strathclyde Fire and Rescue
Sally Loudon	Argyll and Bute Council
Bill Dundas	Scottish Government
Sue Gledhill	Highlands and Islands Enterprise

ITEM		ACTION
1.	<p><b>WELCOME</b></p> <p>Derek Leslie welcomed everyone to the Management Committee meeting chaired from the Housing Meeting Room in Kilmory with VC sites in Oban, Dunoon, Helensburgh, Inverness and Edinburgh.</p> <p>The apologies were noted.</p>	
2.	<p><b>MINUTE OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 1<sup>st</sup> February 2012</b></p> <p>The Management Committee agreed the minute as an accurate reflection of the meeting.</p>	

	a) No matters arising.	
3.	<p><b>FULL PARTNERSHIP UPDATE – DEREK LESLIE</b></p> <p>Derek Leslie, gave an update on the Full Partnership meeting held on 15<sup>th</sup> February 2012.</p> <p>Derek talked of the possibility of circulating the full partnership minute to the Management Committee.</p>	
4.	<p><b>ARGYLL AND BUTE LOCAL SERVICES INITIATIVE – Arlene Cullum</b></p> <p>Jane Fowler gave an update on the Argyll and Bute Local Services Initiative, a partnership of statutory and third sector organisations, and the Carnegie UK Trust.</p> <p>The Management Committee noted the report and in particular the benefits of the ABLSI project in assisting the Council and social enterprises to work together to improve processes and service delivery.</p> <p>The Management Committee also acknowledged the agreement to share learning through their involvement with the Carnegie UK trust. Jane Fowler advised that there is to be an event in September</p> <p><b>Action Point</b>  <b>It was noted that this is an exemplary project and a note of thanks should go to partners involved and to the Carnegie Trust.</b></p>	Jane Fowler
5.	<p><b>SCOTTISH GOVERNMENT REVIEW OF COMMUNITY PLANNING – JANE FOWLER</b></p> <p>Jane Fowler gave the partnership an update on the progress of the Scottish Government Review of Community Planning. The three stage review is underway and the Scottish Government has just issued the final version of the Statement of Ambition which sets out what they hope to achieve through the review.</p> <p>There was a brief discussion about the role of the Council as the lead organisation in terms of 'facilitating' Community Planning and it was generally agreed that having a clear lead organisation was preferred. Given the Council's wide remit it was also agreed that the Council would remain the preferred lead organisation.</p>	

	<b>Action Point</b> <b>The progress of the review to be reported to Management Committee in May.</b>	Jane Fowler
6.	<b>COMMUNITY PLAN/SOA 2012-13 – EILEEN WILSON</b>  Eileen Wilson presented the final draft of the Community Plan/SOA and advised that this was the final version due to be formally signed off by Sally Loudon, Derek Leslie, Dick Walsh and Ellen Morton.  Once the document has been signed off it will be put on the website.  <b>Action Point</b> <b>Community Plan/SOA to be signed off as agreed at Full Partnership meeting 15<sup>th</sup> February.</b>	Eileen Wilson
7.	<b>CITIZEN’S PANEL – JANE FOWLER</b>  Jane Fowler updated on the Citizen’s Panel and advised that tenders had been received and were being scored today (21 <sup>st</sup> March).  Partners were reminded that the survey is for their use and were invited to consider any further questions/issues for future surveys.	
8.	<b>FERRIES REVIEW – THE COUNCIL RESPONSE</b>  The Councils response to the Scottish Ferries Review is due to be submitted at the end of the month. Any further comments should be forwarded to Eileen Wilson.  <b>Action Point</b> <b>It was agreed that The Final Response should be circulated to all.</b>	Admin

9.	<p><b>TIREE SCENARIO MAPPING PROJECT – AUDREY MARTIN</b></p> <p>Audrey Martin took the partners through a presentation updating the partnership on the Tiree On Shore Scenario Mapping project. The project looked at 4 possible scenarios relating to the proposed development of the Tiree off shore wind farm. The scenarios related to potential construction, operational and maintenance implications.</p> <p>A draft report has been produced and is now subject to a 6 week consultation. Partners are encouraged to go to the Council's website to participate in the consultation. Derek Leslie thanked Audrey for an interesting presentation.</p> <p><b>Action Point</b>  <b>Audrey Martin to send a link to the Management Committee for information.</b></p>	<b>Audrey Martin</b>
10.	<p><b>ECONOMIC CHALLENGES IN BUTE – DOUGLAS COWAN</b></p> <p>Recent discussions at the Economy Thematic group and The Management Committee acknowledged that there were economic challenges facing Bute. Douglas Cowan presented a paper summarising the issues and giving some background information. It had been agreed that a short working group should be formed to consider the situation from a community planning perspective. Douglas updated the management committee that partners have been contacted and a meeting has been proposed at the end of April.</p> <p>The Management Committee noted progress and were happy to endorse actions.</p>	
11.	<p><b>SHARED SERVICES – LEARNING AND DEVELOPMENT KEY OBJECTIVES JOINT APPROACH – JANE FOWLER/SALLY LOUDON</b></p> <p>Jane Fowler updated the partnership on Shared Services – Learning and Development Key Objectives Joint approach.</p> <p>The Management Committee noted the progress.</p>	
12	<p><b>NATIONAL PERSPECTIVE – HEALTH AND SOCIAL CARE – DEREK LESLIE</b></p> <p>Derek Leslie introduced the presentation on reshaping Care for Older people in Argyll and Bute. The presentation highlighted the aging population, financial pressures, the integration of health and social care and the role of the Change Fund.</p>	

	<p>The presentation was noted, and it was agreed that the presentations should be included on all LACPG agendas.</p>	
13	<p><b>CPP ROLES AND RESPONSIBILITIES – EILEEN WILSON</b></p> <p>Eileen Wilson advised that changes to the Roles and Responsibilities paper have been incorporated from feedback received from partners and from the Councils Senior Management Team. The roles and responsibilities relating to local community planning were tabled at the last round of LACPG meetings for comment. The Management Committee noted the revised content of the paper.</p> <p><b>Action Point</b>  <b>All comments should be fed back to Eileen Wilson</b></p>	<b>All</b>
14.	<p><b>ESOL FUNDING REPORT</b></p> <p>The report tabled gave a summary of the funding application submitted by Argyll College and Argyll and Bute Council for the delivery of ‘English for Speakers of Other Languages’</p> <p>The report was noted. The outcome of the application will be reported in due course.</p>	<b>Jeannie Holles</b>
15.	<p><b>SEE ME Pledge –Update</b></p> <p>The newly developed Strategic Framework for Mental Health in Argyll and Bute 2012-14 was launched at an event in Inveraray on the 9<sup>th</sup> of March. Seven community planning partners attended the event and signed up to the See Me pledge to reduce the stigma associated with mental ill-health. The report on the event was noted by the Management Committee. Cleland Sneddon advised the Management Committee that the Council will be signing up to the pledge at the council meeting.</p>	
16.	<p><b>LOCAL AREA COMMUNITY PLANNING UPDATE</b></p> <p>Shirley MacLeod advised the Management Committee that the March round of LACPG meetings had shown significant development. Groups are now moving forward and implementing the changes agreed for each area.</p>	

17.	<p><b>CPP THEMATIC GROUPS UPDATE</b></p> <p><b>(a) Social Affairs</b></p> <p>The Management Committee noted the report and update from Cleland Sneddon.</p> <p><b>(b) Environment</b></p> <p>The Management Committee noted the report and update from Andrew Campbell. Glenn Heritage advised that she had a Third Sector partnership representative to attend future Environment thematic group meetings.</p> <p><b>(c) Economy</b></p> <p>The Economy report presented by Douglas Cowan was noted.</p> <p><b>(d) Third Sector and Communities Sub-Group</b></p> <p>The Management Committee noted the report from Margaret Fyfe and it was advised that invitations for the Volunteer of the Year Awards would be circulated shortly.</p>	
18.	<p><b>MEETING DATES FOR 2012</b></p> <p>It was agreed that 2012 meeting dates would be recirculated when all information has been received.</p>	<b>Admin</b>
19.	<p><b>A.O.C.B.</b></p> <p>Seonag Campbell, Skills Development Scotland advised the Management Committee that there was to be a Youth Conference held on 26<sup>th</sup> March in Inverness and local authorities were being invited to attend.</p>	
20.	<p><b>DATE OF NEXT MEETING – Wednesday 16<sup>th</sup> May 2012</b></p>	